

I _____ Recorder, on this _____ day of _____ A.D. 59 _____
 as a _____ Communication of _____ Council, No. _____ held
 in the Worshipful _____ Masonic Hall, this _____ at _____, attest
 the following to be true and accurate:

THE FOLLOWING OFFICERS WERE PRESENT:

Officer	Name	Present	Absent	Excused
Thrice Illustrious Master				
Deputy Master				
Principal Conductor of the Work				
Treasurer				
Recorder				
Assistant Treasurer				
Assistant Recorder				
Captain of the Guard				
Conductor of the Council				
Chaplain				
Marshal				
Steward				
Steward				
Sentinel				

The Council was opened on the Ninth (or Select Master) Degree in due and ancient form with brethren
 of this Council _____

and visitors _____

There were present and invited to the East: _____

NOTE: The minutes of the last stated communication were read and _____

SICKNESS AND DISTRESS: _____

GOOD WILL REPORT: _____

COMMUNICATIONS: _____

BUSINESS: F.A.M. Margin Notations: Finance = F, Action = A, Motion = M

PASSING OF THE HAT	RE:		Amount		
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DISBURSED: _____

PAYPAL RECEIPTS: From Close of Last Communication _____ to Current Opening _____

Payer	Date	RE:	Amount
1.		RE:	
2.		RE:	
3.		RE:	
4.		RE:	
5.		RE:	
6.		RE:	
7.		RE:	

Current Inclusive Balance Held in PayPal \$ _____ **P** PayPal Total From Above \$ _____

GENERAL RECEIPTS

Payer	Check #	RE:	Amount
1.		RE:	
2.		RE:	
3.		RE:	
4.		RE:	
5.		RE:	
6.		RE:	
7.		RE:	
8.		RE:	
9.		RE:	
10.		RE:	
11.		RE:	
12.		RE:	

General Total From Above \$ _____ **A**

RUNNING EVENT RECEIPTS – Event: _____

Payer / Check #	Amount	Payer / Check #	Amount
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

Previous Total _____ Date _____ Running Total From Above \$ _____ **B**

Event Total \$ _____

DISBURSEMENTS: The following bills were presented and ordered paid:

Payer	Check #	RE:	Amount
1.		RE:	
2.		RE:	
3.		RE:	
4.		RE:	
5.		RE:	
6.		RE:	

Disbursement Total From Above \$ _____ **D**

1. Balance Brought Forward	➔ \$ _____	+
2. Receipts: (A) _____ + (B) _____ + _____ (P)..	➔ \$ _____	+
3. Less Disbursement Total From Above: (D)	➔ \$(_____)	-
4. Balance on Hand	➔ \$ _____	
5. Balance Forward for Next RSC:	➔ \$ _____	

No further business appearing the minutes were read and approved, and the Council closed in due and ancient form.

Attested: _____ Recorder. Received from Rec. _____ /100 \$ _____

Affirmed: _____ Treasurer, under the authority of TIM _____ **SEAL**